



Department of Public Health and Human Services

Child Care Licensing-QAD ♦ PO Box 202953 ♦ Helena, MT 59620-2953 ♦ phone: 444-2012 ♦ fax: 444-1742

SURVEY TOOL

Facility

Name: *Deborah Meyer* **Provider ID:** *PV89638*
Address: *1023 Highway 59 S, Miles City, MT 59301*
Type: *Group Child Care* **Service Area:** *Miles City* **Assigned Worker:** *Sharla Jerrel*
Director: *Deborah Kay Meyer* **Phone:** *(406) 234-7880* **Email:** *debmey66@gmail.com*
Contact: *Deborah* **Phone:** *234-7880* **Email:** *debmey66@gmail.com*

Inspection

Type: *Renewal Inspection* **Date:** *03/21/2019* **Time In:** *12:51 PM* **Time Out:** *2:30 PM*
Inspector: *Cora Helm* **Phone:** *406-655-7632*

Children/Caregiver Observations

Time: <i>12:53 PM</i>	# children: <i>14</i>	# under 2: <i>1</i>	# caregivers: <i>2</i>
Time:	# children:	# under 2:	# caregivers:
Time:	# children:	# under 2:	# caregivers:

Staff Ratios

1. License **No**
 37.95.
 106.6. A day care facility may not provide care for more than the number of children permitted at any one time by its day care license or registration certificate.
Deficiency
The intent of this rule was not met:
*Based on observation and interview, CCL found that there were 14 children in care. Facility is currently approved for 12 children; therefore, only 12 children should have been in care.
 CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.*

2. Overlap **Yes**

Building/Fire Requirements

3. Inside Facility **No**
 37.95.
 121.11. The Emergency Montana Poison Control Center number, 1-800-222-1222 must be posted at all telephone locations at the day care facility.

3. Inside Facility (continued)

No

Deficiency**The intent of this rule was not met:**

Based on observation and interview, CCL found that the poison control number was not posted near the telephone located in the facility.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

708.3. Telephone numbers of the parents, the hospital, police department, fire department, ambulance, and the emergency Montana poison control center (1-800-222-1222) must be posted by each telephone.

Deficiency**The intent of this rule was not met:**

Based on observation and interview, CCL found that phone number's for hospital, police, fire department, ambulance and poison control was not posted near the telephone located in the facility.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

4. Fire Safety

Yes

5. Equipment

No

37.95.

720.4. Each child, except school-age children who do not take naps, shall have clean, age-appropriate rest equipment, such as a crib, cot, bed or mat. Seasonably appropriate top and bottom covering, such as sheets or blankets, must be provided. Crib mattresses and other rest equipment shall be waterproof and regularly sanitized.

Deficiency**The intent of this rule was not met:**

Based on observation and interview, CCL found that children were not sleeping on a waterproof and sanitized mattress or cot/mat. Children were observed sleeping on the couch which wasn't waterproof.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

6. Exiting

Yes

Outdoor Tour

7. Play Area

Yes

8. Swimming

N/A

Program Issues

9. Supervision

Yes

10. Provider Responsibilities

Yes

11. Activities

Yes

Health Issues (*continued*)

12. Night Care N/A

Health Issues

13. Illness Exclusion Yes

14. Health Prevention No

37.95.

126.1. Children shall be afforded a smoke-free environment during all day care hours, whether indoors or outdoors.

Deficiency

The intent of this rule was not met:

Based on observation and interview, CCL found the entry way area was not smoke-free during day care hours.

CCL observed partially smoked cigarettes placed in an ashtray in the entry way.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

Medication

15. Administration No

37.95.

181.1. No day care employee, owner, or operator may administer any medication to a child without the written authorization of the parents including the child's name, date or dates for which the authorization is applicable, dosage instructions, and the signature of the child's parent or guardian.

Deficiency

The intent of this rule was not met:

Based on interview, CCL found that an owner/operator did not receive written parental authorization to administer medication to a child in care.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

16. Storage No

37.95.

182.3. All medications, refrigerated or unrefrigerated, shall:

- a. have child protective caps;
- b. be kept in orderly fashion;
- c. be stored away from food at the proper temperatures; and
- d. kept in a location inaccessible to children or kept in a locked box

Deficiency

The intent of this rule was not met:

Based on observation and interview, CCL found that the medication was not stored in a location that was inaccessible to children.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

Infants/Toddlers

17. Diapering Yes

Infants/Toddlers (*continued*)

18. Feeding	Yes
19. Bathing	Yes
20. Sleeping	Yes
21. Activities	Yes
22. Outdoor Activities	Yes

Nutrition/Food Issues

23. Sanitation	Yes
24. Meal Frequency	Yes
25. Special Diet	Yes

Transportation

26. Basic Requirements	Yes
27. Child Passenger Safety	Yes

Written Records

28. Parent Information	No
<p>37.95. 711.5. Menu plans shall be available to parent upon request.</p> <p><u>Deficiency</u></p> <p>The intent of this rule was not met: Based on observation and interview, CCL found the menu plan was not available. CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.</p>	
<p>37.95. 715.1. A written plan of daily activities and routines, in addition to free play, must be established. The plan must be flexible to accommodate the ages and needs of individual children and the group as a whole. It must be designed with intervals of stimulation and relaxation, and a balance between periods of active play and quiet play or rest.</p> <p><u>Deficiency</u></p> <p>The intent of this rule was not met: Based on observation and interview, CCL found that provider did not have a written plan of daily activities. CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.</p>	
<p>37.95. 115.1. The following written information shall be made available to all parents:</p> <ol style="list-style-type: none"> a. A typical daily schedule of activities; b. Admission requirements, enrollment procedures, hours of operation 	

28. Parent Information (continued)**No**

- c. Frequency and type of meals and snacks served;
- d. Fees and payment plan;
- e. Regulations concerning sick children;
- f. Transportation and trip arrangements;
- g. Discipline policies; and
- h. Department day care licensing requirements.

Deficiency**The intent of this rule was not met:**

Based on observation and interview, provider was unable to produce the following written information: a typical daily schedule of activities, admission requirements, enrollment procedures, hours of operation, frequency and type of meals and snacks served, fees and payment plan, regulations concerning sick children, transportation and trip arrangements, discipline policies and department day care licensing requirements.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

29. Facility Records**No****37.95.**

121.3. Any pet or animal, present at the facility, indoors or outdoors, must be in good health, show no evidence of carrying disease, and be a friendly companion of the children. The provider is responsible for maintaining the animal's vaccinations and vaccination records. These records must be made available to the department upon request. The provider must make reasonable efforts to keep stray animals off the premises.

Deficiency**The intent of this rule was not met:**

Based on observation and interview, CCL found that provider did not have documentation of vaccinations for the cat which was present in the entry way.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

708.5. When a municipal water supply system is not available, a private system may be developed and used as approved by the state or local health department. Testing must be conducted at least annually by a certified lab to ensure that the water supply remains safe and the licensee or registrant shall provide laboratory results to the department during the licensing or relicensing process. Sanitary drinking facilities shall be provided by means of disposable single-use cups, fountains of approved design, or separate, labeled or colored glasses for each child.

Deficiency**The intent of this rule was not met:**

Based on interview, CCL found that provider has not had well water tested.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

1005.11. Providers must develop a written policy that describes the practices to be used to promote a safe sleep environment when children under age two are napping or sleeping.

Deficiency**The intent of this rule was not met:**

Based on observation and interview, CCL found the provider did not have a written policy describing practices used to promote a safe sleep environment.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

29. Facility Records (continued)**No**

1005.12. All caregivers shall sign an acknowledgement indicating that they have read and understood the provider's policy outlined in (11).

Deficiency**The intent of this rule was not met:**

Based on interview, CCL found that caregiver working at the facility had not signed the safe sleep policy indicating she had read and will follow the policy.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

141.1. The facility shall keep a daily attendance record of the children for whom care is provided.

Deficiency**The intent of this rule was not met:**

Based on observation and interview, CCL found that the provider did not have a daily attendance record.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

106.4. Before a regular one year registration certificate may be granted, the following shall be submitted by the applicant at the time of application and annually thereafter:

- d. A written fire and emergency evacuation plan. For registration certificate renewal there must also be documentation of 8 annual emergency evacuation practices, including when each drill took place and how long it took to evacuate everyone from the facility;

Deficiency**The intent of this rule was not met:**

Based on observation and interview, CCL found that provider did not have an emergency evacuation plan.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

30. Child File Review**No**

37.95.

140.1. Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):

Deficiency**The intent of this rule was not met:**

Based on record review, CCL found that there were 2 children that did not have immunizations on file and 2 children's immunization records weren't up to date. Also, copies of grandchildren's immunization records weren't available at the facility. See enclosed copy of children's record review.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

140.15. A child under 5 years of age seeking to attend a day care facility is not required to be immunized against Haemophilus influenza type B if the parent or guardian of the child objects thereto in a signed, written statement indicating that the proposed immunization interferes with the free exercise of the religious beliefs of the person signing the statement.

Deficiency**The intent of this rule was not met:**

Based on record review, CCL found that the following information was not maintained on forms provided by the department: an emergency consent form was missing for 2 children and 6 grandchildren.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

30. Child File Review (continued)**No**

37.95.

141.5. Prior to a child being enrolled or entered into a day care facility, the following information must be on file:

- a. written information on each child explaining any special needs of the child, including allergies;
- b. a release or authorization of persons allowed to pick up the child;
- c. necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and
- d. an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and

Deficiency**The intent of this rule was not met:**

Based on record review, CCL found that the following information was not on file: persons allowed to pick up the child, signed and dated immunization records, names of emergency contact persons and an emergency consent form for all 6 grandchildren and 2 other children. See enclosed copy of children's record review.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

31. Medication File**No**

37.95.

181.4. If the provider/facility elects to administer medication to children, the provider/facility must maintain the following documentation on site:

- a. A medication record which includes:
 - i. the written authorization of the parents for the caregiver to administer medication;
 - ii. the prescription by a health care provider if required; and
 - iii. a medication administration log.
- b. a written medication administration policy which includes at a minimum:
 - i. types of medication which may be administered; and
 - ii. medication administration which may be administered; and including the route of medication administration, the amount of medication given, and the times when medication is to be administered; and
- c. A health care and medication plan for children who may have special health care needs or those requiring medication for chronic health conditions which has been approved by a health care provider licensed in Montana.

Deficiency**The intent of this rule was not met:**

Based on review of facility records, CCL found that medication administration policy did not have the following information: written medication policies were not available.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

181.4. If the provider/facility elects to administer medication to children, the provider/facility must maintain the following documentation on site:

- a. A medication record which includes:
 - i. the written authorization of the parents for the caregiver to administer medication;
 - ii. the prescription by a health care provider if required; and
 - iii. a medication administration log.
- b. a written medication administration policy which includes at a minimum:
 - i. types of medication which may be administered; and
 - ii. medication administration which may be administered; and including the route of medication administration, the amount of medication given, and the times when medication is to be administered; and

31. Medication File (continued)**No**

- c. A health care and medication plan for children who may have special health care needs or those requiring medication for chronic health conditions which has been approved by a health care provider licensed in Montana.

Deficiency**The intent of this rule was not met:**

Based on observation and interview, CCL found that the medication record did not include the following information: written authorization from parent was not on file for a child who was given a prescription medication by the Provider the day of this inspection.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

32. Caregiver File Review**No**

37.95.

- 160.2. The facility shall maintain a current list of staff that specifies each staff person's legal name, position, age, residential and mailing addresses, and phone numbers.

Deficiency**The intent of this rule was not met:**

Based on interview, CCL found provider did not have a current list of staff that specifies the following staff information: name, position, age, residential and mailing addresses, phone numbers.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

- 184.2. Every employee, volunteer, or resident at a day care facility must:

- a. Provide documentation of complete measles, mumps, and rubella immunizations and a tetanus and diphtheria booster within the 10 years prior to commencing work, volunteering, or residing at the day care facility.

Deficiency**The intent of this rule was not met:**

Based on observation and interview, CCL found that provider and employee did not have the following documentation: measles, mumps, rubella immunizations and Tdap.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

- 703.7. The provider must hold current course completion cards in infant, child and adult CPR; infant choking response and standard first aid. Course completion means direct instruction which includes the practice and demonstrated applications of CPR methods as taught by instructors from accredited entities.

Deficiency**The intent of this rule was not met:**

Based on observation and interview, CCL found caregivers and provider did not have a current course completion card for infant, child, adult CPR.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

33. First Aid Requirements**No**

37.95.

- 183.1. Each provider shall adopt and follow written policies for first aid consistent with recommendations from the American Red Cross. These policies must include but are not limited to:

- a. procedures for handling medical emergencies, including calling the Emergency Montana Poison Control Center at 1-800-222-1222 when a child is suspected of having ingested any poisonous or toxic substance; and

33. First Aid Requirements (*continued*) **No**
 b. directions for calling parents or someone else designated as responsible for the child when a child is sick or injured.

Deficiency

The intent of this rule was not met:

Based on observation and interview, CCL found that the provider did not have written policies for first aid consistent with recommendations from the American Red Cross that includes the following information: directions for calling parents or someone parents or someone else designated as responsible for the child when a child is sick or injured.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

Administrative Records

34. License-Certificate Yes

35. Facility Requirements Yes

36. Registration/License Process **No**

37.95.

106.5. Applications for renewal shall be made by the provider at least 30 days prior to expiration of the license or registration certificate.

Deficiency

The intent of this rule was not met:

Based on interview, CCL found that renewal application wasn't completed, annual training wasn't completed by provider and orientation classes weren't completed by new hire.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

161.1. A satisfactory criminal background, motor vehicle, and child and adult protective services check is required for each day care provider, on all staff, including caregiver, administrative staff, aides, volunteers, kitchen and custodial staff, and all persons over the age of 18 residing in the day care facility or who stays in the day care facility regularly or frequently.

Deficiency

The intent of this rule was not met:

Based on observation and interview, CCL found that background checks including FBI fingerprint checks weren't completed for new hire or Provider.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.

37.95.

703.3. The provider, or an approved care-giver designated by the provider, shall be responsible for the direct care, protection, supervision, and guidance of the children through active involvement or observation in group and family day care facilities.

Deficiency

The intent of this rule was not met:

Based on observation and interview, CCL found that paperwork for new hire who was working at the facility wasn't completed.

CCL accepted Plan of Correction observed during follow up inspection 4/25/2019.